

DLM TRAVEL SUPPORT GRANTS

Travel support grants are available to students with demonstrated financial need. These grants are generously provided by the General Council Office of The United Church of Canada, through donations to the Mission and Service Fund of The United Church of Canada. An arms-length committee of St. Andrew's College reviews applications and determines travel support grant amounts.

An application form follows, but is also online at www.standrews.ca. An email with the application form will also be sent to all students approximately two months before the March/April learning circle.

Notes:

1. Application for travel support grants is only made once per year, but you must inform the Student Travel Support Grants Committee if you intend to ask for funding for both learning circles each year.
2. Please submit your application for travel support grants by **February 1** by email to: da.reine@sasktel.net.
3. Your eligibility for funding will be assessed prior to each learning circle in the year. You may receive funding for travel for both learning circles, but this is not automatic.
4. If you enter the DLM Program for an October-November learning circle, please submit your application to the Student Travel Support Grants Committee by **September 1** of that year.
5. If your financial situation changes greatly within the year, please notify the Student Travel Support Grants Committee
6. Grants will be issued after all receipts are received following each Learning Circle, through your Populi account, and will be applied against your tuition (or any other amount owing to St. Andrew's). If you are graduating, a cheque will be issued.
7. Those eligible should submit their receipts for transportation and accommodations en route to/from a learning circle **no later than 2 weeks after the end of each learning circle**. Failure to submit your receipts by this deadline means that you will forfeit your travel support grant.
8. Travel support grants will be available for each learning circle that occurs in a year, but the amount awarded may differ from Learning Circle to Learning Circle, depending on need and number of students.
9. Travel support grants may be up to $\frac{2}{3}$ of the travel costs.
10. We are asking for the above information in an attempt to have an even playing field for those requesting grants. This information is kept confidential and is only available to the Student Travel Support Grants Committee who makes decisions concerning grants. No persons associated with the DLM Program will have access to this information nor will persons associated with the DLM Program make decisions about travel support grants.

DLM Student Travel Support Grants Application Form

DUE: **February 1 each year** by email to: da.reine@sasktel.net

Name: Address:

Costs Related to Attending Learning Circles

Tuition fees	\$
Books	\$
Travel (airfare; mileage to/from airport; mileage to/from learning circle; etc)	\$
Other	\$
TOTAL	\$

Summary

Income (from other bursaries and grants)	\$
Expenses (from chart above)	\$
Surplus (Deficit)	\$
Amount Requested	\$

Receipts must be received no later than 2 weeks after the end of each learning circle. Failure to submit receipts by the deadline means that you will forfeit your travel support grant.

The use, retention and disclosure of personal information collected from this form is done in compliance with privacy legislation including, but not limited to, the Personal Information Protection and Electronic Documents Act.