

# ST. ANDREW'S COLLEGE

## Non-Degree Handbook

Diploma in Theology

Certificate of Admission to the Order of Ministry  
of the United Church of Canada (UCC Admissions)



## Student Academic Handbook

Includes International Student information

2022-2023

**PLEASE SEE THE RESOURCES AND POLICIES HANDBOOK FOR ADDITIONAL PROGRAM  
STUDENT RESOURCES & PROCEDURES AS WELL AS ST. ANDREW'S COLLEGE POLICIES  
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COLLEGE POLICIES SHALL APPLY**

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## Welcome!

Welcome—or welcome back—to classes at St. Andrew's College. Whether you are studying at a distance or coming to campus to take classes face to face, we are looking forward to exploring our faith and ministry together with you. A large part of this exploration is done in an academic setting.

Our degree and diploma programs are designed to provide theological education through a cohesive program with course-based, self-directed, and integrative components. The curriculum focuses on integration of:

- Theory and practice
- Church and society
- Theological disciplines
- Self and vocation
- United Church of Canada identity and ecumenical cooperation

Our goal of making theological education as widely accessible as possible is met through a variety of modes of course delivery: on-site, live streaming, on-line, or a combination of these. We also offer intensive courses and semester long courses.

Another goal of the curriculum is to respect your individual learning needs and styles as an adult student and your life circumstances. Whether you are a part-time or a full-time student, distance or intramural, you will work with a Faculty Advisor throughout your program to enable the best possible learning.

This specific handbook outlines the current Non-Degree programs and requirements. Please refer to the Resource and Policy handbook for additional College policies and procedures. All members of the Faculty and the Registrar are available for consultation on these matters; your first contact should be with your Faculty Advisor. Please do not hesitate to contact us if you need to discuss any issue outlined here. A full list of useful contacts is available in Section Four.

***In March 2009, St. Andrew's College became an Affirming Ministry – a network of United Church congregations that publicly affirm and support people of all sexual orientations and gender identities. Affirming Ministries provide information, acceptance, support and justice making for people of all sexual orientations and gender identities. They declare in words and actions, that God loves and accepts people who are gay, lesbian, bisexual or transgender. And they call upon the rest of the church and society to do the same.***

# **SECTION ONE: Admission Information and Program Requirements**

## **1) General Admission Information**

*In addition to academic requirements for admission to any program, an applicant's personal qualifications, references, etc. will be considered in the admission procedure. For a student to be admitted to St. Andrew's College, the College must be satisfied of their academic, vocational and psychological fitness, and that their financial means are adequate. The College may place a student on probation or, if warranted, may discontinue a student for any of these reasons. In the case of students in the candidacy process for ministry, such actions will be taken only in full consultation with appropriate courts of the church.*

**Application forms and the process regarding submission for all programs are available on our website [www.standrews.ca](http://www.standrews.ca) in the "Programs" tab.**

**Application Fee:** \$75 (non-refundable) – note: no application fee is assessed for occasional students.

**Application Due Date:** Applications are accepted on an on-going basis, but in order to begin studies at the beginning of the academic year in September, the application and all supporting documents must be received by St. Andrew's College by April 1. If the application and supporting documents arrive after April, there is not a guarantee that the application will be reviewed in time to admit the student for the fall term.

**Transcripts:** Official transcripts must be sent directly from the institution to St. Andrew's College. They cannot be copies of the official transcripts.

**International Students:** Students applying from outside of Canada must demonstrate English Language proficiency before they are accepted to a program. English Language requirement information is found on pages 6-8.

Once all required documentation and the application fee have been received by the Registrar's office, the application will be shared with faculty for review. The Registrar will promptly notify the applicant of the decision regarding their application. Upon success, the student will receive a faculty advisor, course information and be eligible to register for courses.

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## **2) Diploma in Theology (DipTh)**

The Diploma in Theology is designed for people wishing to experience theological education for personal enrichment or as preparation for future study, in a substantial and structured way. It involves the equivalent of one full year of theological studies, and courses are taken along with students in degree programs. Most students do this program part-time, but it can be a full-time intramural course of study. Members of the United Church who are wondering whether a vocation in Christian ministry might be appropriate for them are encouraged to enter the Diploma program.

## **2a) Admission Requirements**

The normal requirement is at least one year of university study.

A student without this requirement may be allowed to enter the program through a Skills Assessment, which ensures that the student possesses skills of study and research at a post baccalaureate level.

## **2b) Program Requirements**

The program involves 30 credit hours of course work (10 one-semester courses) plus a non-credit Entry Colloquium in Saskatoon.

Courses may be obtained:

- At St. Andrew's College in Saskatoon, either in semester or one-week full-time intensive format
- Through either full-time or part-time study
- Through St. Andrew's College on-line courses
- As equivalent courses transferred from elsewhere (no more than 9 credit hours)

The core 21 credit hours (7 one-semester courses) of the program must be selected from a list of 15 introductory courses:

- BA 110 Introduction to Hebrew Scriptures
- BE 161 Introduction to New Testament
- HA/HL 111 Christian History: Early & Medieval
- HA/HL 112 Christian History: Reformation & Modern
- SA 113 Introduction to Christian Theology
- SA 214 Christology
- SA 152 Introduction to Christian Ethics
- PA 230 Introduction to Pastoral Care
- PA 110 Introduction to Worship
- PA 212 Preaching: The Word in Worship
- PA 160 Introduction to Christian Education
- PA 264 Christian Education with Children
- PA 381 Learning Circle I: Skills and Reflection in Pastoral Ministry (3 credit hours) (for students in a ministry placement)
- HA/SA 382 Learning Circle II: United Church History, Theology and Polity (4 credit hours)

The remaining 9 credit hours may be taken as electives, either from the foregoing list or from other relevant courses chosen in consultation with the Faculty Advisor.

Students who choose to complete the Diploma program in whole or in part through on-site semester courses in Saskatoon are expected to participate fully in the life of the College, including participation in Core Group, various College communities, worship, STU Learning Event, and the annual Saskatoon Theological Union retreat.

- An overall score of 60% must be attained.
- No ministry residency or field placement is required or expected in this program.
- There is no time limit on the completion of the Diploma program.

### **3) Certificate of Admission to the Order of Ministry of the United Church of Canada (UCC Admissions)**

**Please find the most updated Admissions information on the UCC website. This is currently in the process of being updated.** Members of the Order of Ministry who are seeking admission to the Order of Ministry of the United Church of Canada are required to complete an educational component. The admission process is overseen by the appropriate unit of the General Council of the United Church of Canada. St. Andrew's College can offer the program of study, and will provide reports at the student's request. In order to begin the Admission to the Order of Ministry of the United Church of Canada process, students must submit form ADM302 (Application for Admission) to the Ministry and Employment Unit of the General Council of the United Church of Canada. The entire process is outlined in the *UCC Admission to the Order of Ministry (November 2016)*: <https://www.united-church.ca/leadership/entering-ministry/admission-process>

#### **3a) Admission Requirements**

Students are required to submit to submit to the College:

1. A copy of a letter from Candidacy Board with which the student is affiliated which confirms approval of the Candidacy Board that the student is considered suitable to seek appointment in the United Church of Canada, or equivalent.
2. A photocopy of the student's Master of Divinity degree transcript, or equivalent.
3. There is a one-time, non-refundable registration fee of \$75 charged at the time the required documents are submitted.

#### **3b) Program Requirements**

*Educational Requirements:* These requirements are specified in the *UCC Admission to the Order of Ministry November 2016* handbook, mentioned above. All policies and regulations of the College will apply.

##### Courses available at St. Andrew's College

- HA/SA 382 Learning Circle II: United Church History, Theology and Polity (usually offered as a ten day intensive in February) (4 credit hours)
- PA 392: United Church Worship (a reading course designed for this purpose) (1.5 credit hours)
- PA 160: Introduction to Christian Education (on-line) (3 credit hours) **OR**
- PA 395: United Church Christian Education/Faith Formation (reading course) (1.5 credit hours)
- Any other course(s) specified by the student's Candidacy Board

#### **3c) Program Notes**

- Students who register for PA 392 and/or PA 395 must commit to registering in HA/SA 382 at St. Andrew's College. If a student does not take HA/SA 382 at St. Andrew's College after taking PA 395 and/or PA392, then in order to have the college submit Form 307 to the United Church of Canada, the student will pay a \$100 fee.
- St. Andrew's College will assign a faculty advisor to the student, and will provide Completion of Education Requirements for Orientation Reports to the appropriate unit of General Council of the United Church of Canada upon request by the student. Upon completion and upon request by the student, the student will receive a transcript of courses taken.
- Students who take HA/SA 382, PA 392, and PA160 or PA 395 at St. Andrew's College will fulfill the National United Church requirements and receive the UCC Admissions Certificate from St. Andrew's College. This certificate is awarded at the yearly Convocation ceremony, and the

certificate recipients will become alumni of the College.

#### **4) Occasional (non-program) Students**

Occasional students may register **for credit** for up to four semester courses without being enrolled in a degree program. To be permitted to take a course for credit, such students must provide the College with an official transcript indicating that they have successfully completed the equivalent of one year of university classes or the Learning on Purpose Module (formerly the Leadership Development Module) from the Centre for Christian Studies, or successfully complete a Skills Assessment (available from the Registrar). Occasional students may **audit** a course (except an online course) with the permission of the instructor.

Occasional students may register for credit in the undergraduate level courses (000) as long as the applicant demonstrated admission to an undergraduate program. Occasional students may take a maximum of two undergraduate level courses.

Occasional students intending to use credits earned from St. Andrew's College courses toward academic degree programs at another institution must arrange for the registrar to receive a Letter of Permission from that institution in order to complete the registration process.

Members of the United Church who are wondering whether a vocation in Christian ministry might be appropriate for them are encouraged to enter the Diploma program. If an occasional student decides to continue with a program of study, courses taken for credit as an occasional student may be applied to a degree or non-degree program.

In order to apply to become an occasional student, a registration form must be completed, along with meeting one of the educational pre-requisites listed above. There is not a registration or application fee to become an occasional student with St. Andrew's College.

#### **5) Designated Lay Ministry (DLM) Program**

The DLM Program is offered through St. Andrew's College. Please refer to the DLM Handbook, available from the Registrar and on the College website.

#### **6) English Language Requirement (International Students)**

***International students need to provide the following additional requirements***

**A: Meeting the English Language Requirement:** *(see next page)*

**B: Ability to Finance Studies:** *International Students must indicate on the application how they will be able to finance studies, including tuition, books, supplies, travel, transportation, living accommodation, meals and other daily expenses.*

#### **Conditional Admission**

If you do not yet meet the English proficiency requirements (page 7) of St. Andrew's College at the time of application, and have met all other requirements for admission, you *may* be eligible for conditional

admission to a degree program at St. Andrew’s College and to receive a ‘Conditional Letter of Acceptance’. This letter indicates that you have been accepted into a program at St. Andrew’s College but cannot register for courses until you have either: achieved the required scores on an English Language program through the University of Saskatchewan Language Centre - (<http://learnenglish.usask.ca> phone-306-966-4351), achieved the TOEFL (or equivalent) test scores described below or an approved equivalent program specifically designed for academic study. Please be aware that applicants may also study to raise their English language scores to meet the minimum requirements before coming to Canada.

***All International students need to meet one of the three following requirements as evidence of English Language Proficiency before beginning studies:***

- 1. Completion of a degree with English as the language of instruction:** If you have successfully completed a degree, for a minimum of three consecutive years, in an English speaking country, or in an institution where the language of instruction was English, your English requirement will be considered fulfilled. Each student’s education history will be assessed individually to ensure this requirement is met.
- 2. Achievement of required scores on an English Proficiency Test:** St. Andrew’s College sets the minimum requirements for admission. These are the minimum English proficiency requirements for admission set by St. Andrew’s College for the most common test types. English language requirements are uniform for admission to all St. Andrew’s College programs.

**ENGLISH LANGUAGE TEST SCORE REQUIREMENTS**

A. Test of English as a Foreign Language Internet Based Test (TOEFL IBT)

Minimum in each area	20
Overall Score	80
Remedial Minimum	18

B. International English Language Testing System (IELTS)

Minimum in each area	6.5
Overall Score	6.5
Remedial Minimum	6.0

C. Pearson Test of English (PTE)

Minimum in each area	59
Overall Score	59
Remedial Minimum	54

Applicants with an overall score that meets the requirements, **but with a remedial minimum in only one area** (reading, writing, speaking or listening) may be admitted and register for courses. This requires the recommendation of the faculty. The student will be required to take a remedial part-time English class during their first term. Normally, this class will be taken at the University of Saskatchewan Language Centre. <http://ptesl.usask.ca>, 306-966-4351

Test	Minimum Score
TOEFL (computer based)	80
TOEFL (paper based)	550



The 

U-Prep 2 from U of S Language Center	75%
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 following tests are also accepted for proof of English proficiency. There are no remedial levels for these tests. All tests are valid for two years after the testing date.

**3. Successful Completion of the English as a Second Language program at the U of S:** The University of Saskatchewan’s Language Centre provides courses in English that are specifically designed for advanced academic study. Successful completion of the advanced level courses for university preparation at the University of Saskatchewan (or an approved equivalent program specifically designed for academic study) may be accepted as evidence of proficiency. A certificate of achievement from the university must be provided.

## **7) Formation Program**

It is expected that the time that our students spend pursuing the on-campus component of their program will be enriched by their being part of a community of face-to-face learners, engaged in integration of academic disciplines, vocational and denominational formation, and community-building opportunities. Students in their residential semesters are expected to participate in the worship life of the College and the STU as part of their United Church and ecumenical formation. There are a number of opportunities for this.

### **7a) Welcome Week and Entry Colloquium**

All students registering for a degree or diploma program at St. Andrew’s College for the first time are to participate in the Entry Colloquium. Diploma students are encouraged, but not required, to attend Welcome Week. The Entry Colloquium is normally offered online. The Entry Colloquium is offered in conjunction with Welcome Week events for students beginning their residential experience. Welcome Week and Entry Colloquium address such subjects as

- What is theological education?
- What is St. Andrew’s College and what is its ethos?
- What do the programs look like?
- Who are the participants (Faculty, staff, students, etc.)?
- Orientation to library and its use for distance and intramural students.
- Study skills for various course models.
- Candidacy issues and relationships of programs to the church.
- Experiences of community building and worship.

The College may assess a small fee to cover the cost of meals and refreshment breaks; students are responsible for arrangement and payment of their own travel and accommodation. Students participating in the Colloquium may apply for bursary assistance to help defray costs.

### **7b) College Communities**

Much of the life of the College revolves around work done by committees of College Council. Committees meet once a month; see the 2021-2022 calendar of dates in this handbook. Participation by students in the committee work will be considered a program requirement. Non-degree students are not required to do

committee work, but are encouraged to get involved with committees.

### **7c) Core Group**

**The purpose of Core Group is to provide opportunities for students to develop participatory and leadership skills for theological studies and for creating Christian community.**

Core Group is a non-credit program requirement for all students; it is required for graduation, and attendance is mandatory. Non-degree students are not required to participate in on-campus Core Group but are encouraged to participate in the monthly Core Group meetings if they are an on-site student. Core Group facilitators are usually retired clergy and/or the Pastor-in-Residence. All work within Core Group remains confidential, unless all parties agree that an issue needs to be brought to Faculty or the Principal.

For 2021-22, Core Group is led by Janet Clarke – Pastor in Residence. The group meetings will be held once a month in a time slot set aside for Core Group.

### **7d) Retreat**

During most fall terms, students, staff, faculty attend a Retreat and Community-Building day or weekend; often this event is held in conjunction with the other STU Colleges. Costs are partially subsidized by the College; students may be responsible for the remainder of the costs. Attendance at this event is expected as part of the students' commitment to an intramural year.

### **7e) STU Learning Event**

Non-degree students are encourage, but not required, to attend STU Learning Event as part of their Program Based Requirements. Students are responsible for registration and payment for STU Learning Event through the General Office.

## **SECTION TWO: COURSE OFFERINGS AND DESCRIPTIONS**

These are the approved St. Andrew's College courses. Not all courses are offered every year and some of the listed courses may not be applicable to non-degree programs. Please check the most recent course listing on the St. Andrew's College website. Elective courses available through the Lutheran Theological Seminary and the College of Emmanuel & St. Chad are not included in this list of courses; please check with the colleges for their course offerings.

### **1. Biblical Studies Courses**

BA 101-102 Introductory Hebrew Grammar

Comprehensive introduction to the grammar of biblical Hebrew. Translation from Hebrew into English of selected Hebrew Bible passages.

BA 110 Introduction to the Hebrew Scriptures

A study of the whole Jewish Bible from the perspective of its formation as a canon of scripture in postexilic Judaism.

BE 161 Introduction to New Testament

The purpose of this course is to introduce the student to the earliest Christian literature. Through a careful reading of the New Testament, the student will gain a knowledge of its content as well as the context in which it was written. This course has been designed for access online, so the course materials and resources will reflect the nature of online study.

BA 221 The Pentateuch

*Prerequisite: BA 110 or equivalent*

A study of Israel's identifying story, its development, and the formation of the books of Genesis through Deuteronomy. The issues of pentateuchal criticism will be considered. The bulk of the time will be given to close consideration of an extended section. Topic may change from year to year.

BA 226 The Prophetic Books of the Hebrew Scriptures

*Prerequisite: BA 110 or equivalent*

The origin and development of prophetic texts, and the formation of the prophetic canon(s). The bulk of the time will be given to close consideration of a part of the prophetic canon. Topic may change each year.

BA 229 Feminist Exegesis of the Hebrew Scriptures

*Prerequisite: BA 110 or equivalent*

The concerns of feminist critique, and the development of feminist biblical criticism. The bulk of the time will be given to a close consideration of a book or extended section, using the tools of exegesis and the lens of feminist concerns. Topic may change from year to year.

BA 301-302 Continuing Reading in the Hebrew Bible

*Prerequisite: BA 101-102 or its equivalent*

Reading of biblical Hebrew prose to improve speed and comprehension. Normally a two-semester sequence but may be taken for one semester by arrangement with the instructor.

BA 329 Inner-Biblical Interpretation

*Prerequisites: BA 110, or equivalent; and either a 200-level course in Hebrew Scriptures or BL 150, or equivalent*

An examination of the interrelationships between texts in the Hebrew Bible. Various theories and models will be studied, followed by an in-depth analysis of a particular biblical book (or part of a book) and its relationships to other biblical texts.

BA 340 Reading and Research: Hebrew Scriptures

*Prerequisite: One 200 level course in Hebrew Scriptures*

Special tutorials designated for senior students in consultation with their professor.

BA 349 Thesis Writing: Hebrew Scriptures

BA 399 Thesis Writing: Christian Scriptures

BU 400 Graduate Seminar: Method In Biblical Studies

*Prerequisite: Introductory courses in Hebrew Bible and New Testament, at least one 200-level and one 300-level Bible course, or approved equivalents to these, at least one introductory level biblical language.*

This course is designed to give the graduate student an adequate understanding of current methodological discussion in biblical studies. The emphasis will be on methods which have been developed recently, or which have undergone major change in recent times. More traditional methods, which the student should already have encountered in exegesis courses, will also be reviewed.

## **2. Church History Courses**

HA/HL 111 Christian History: Early and Medieval Eras

This course introduces the world of the early and medieval Christians: their changing social, political and economic climate, their developing theologies, their worship and faith practices, and the ways they shaped their ecclesial structures. It offers an opportunity to begin to integrate the issues that emerge in the study of Christian history with the participant's experience and identity.

HA/HL 112 Christian History: Reformation and Modern Eras

*Prerequisite: HA/HL 111 or equivalent*

This course picks up the story of Christianity in the late medieval period and carries it through to the end of the second millennium. The first part of the course focuses on the European reformation movements of the 16<sup>th</sup> century; the second part surveys the many facets of Christianity that shaped its modern expressions throughout the world. Participants will engage critical tools for reading contemporary Christian communities in light of this five hundred years of history.

HA 323 The Protestant Spiritual Heritage

*Prerequisite: HA/HL 111/112*

Church life in the denominations that arose from the reformations of the Sixteenth Century (and later) required new ways of exploring and expressing personal and collective faith. This course will examine the various spiritual paths that developed within Protestant churches, linking them to contemporary spiritual movements. Special attention will be given to the Canadian context.

HA 335 Reading Congregations: Historical Portraits of Parish Life

*Prerequisite: HA/HL 111/112*

This course combines contemporary approaches to congregational studies with explorations of works of fiction that have unfolded congregational settings in a variety of places and historical eras. The goal is to understand the theology that underlies life and practice in the Christian congregation, through analyzing the riches of the past, the possibilities of literary “truth” in studying the faith, and the challenges of present parish contexts.

HA 352 Christians in Conversation: Aspects of Ecumenism

*Prerequisite: HA/HL 111/112*

This course will examine the ways Christians have sought to end their divisions with one another through cooperation and dialogue, particularly since the advent of the modern ecumenical movement in the late nineteenth century. It will look at both the forms and the content of ecumenical conversations, including the developing world of interfaith relations.

HA 356 Preparing for Ecumenical Ministries

*Prerequisite: HA/HL 111/ 112*

Increasing numbers of Christian communities are working in close ecumenical ways to facilitate mission and ministry, especially in areas of depopulation or other financial struggle. Many of these become formally linked as “ecumenical shared ministry” congregations or clusters. This course will explore the dynamics particular to developing and sustaining ecumenical ministry initiatives in congregational settings. It will introduce participants to the structures, theologies, and ethos of the major denominations involved, and consider issues that are unique to ecumenical relationships. Participants will identify and strengthen their gifts for these ministries, in the context of the wider discussions of contemporary ecumenism.

HA 390 Reading and Research: Church History

HA 399 Thesis Writing

HA 423 The Wesleys: Susanna, Charles and John

*Prerequisite: graduate standing or permission of the instructor*

Of the many religious societies that arose in England in the Eighteenth Century, that initiated by the Wesley family has had the greatest impact on global Christianity. This course will examine the lives and theologies of Susanna Wesley and two of her sons, Charles and John, in the context of their time and place. Each student will do a research project on an area of interest within the history and theology of the Wesleys.

### **3. Theology, Ethics, Church & Society Courses**

SA 113 Introduction to Christian Theology

An introduction to major themes of Christian theology: God, creation, human nature, Christ, salvation, the community of faith, and the goal of salvation history. These themes are studied in the context of issues such as the irruption of difference in terms of race, gender, sexual orientation, the

impact of globalization, the ecological crises and the changing places of churches in Western societies. The overarching goal of the course is to help students interpret the Christian faith in relation to life in the contemporary world.

#### SA 152 Introduction to Christian Ethics

In this introductory course learn about methods for analyzing moral arguments and responding to ethical dilemmas through a study of diverse traditions in Christian ethics. Explore the roles of Scripture, tradition, reason and experience as sources for ethical discernment and develop a reflective and critical approach to naming and responding to contemporary ethical issues.

#### SA 214 Christology

*Prerequisite: SA 113 or permission of the instructor*

Beginning from the historical Jesus and drawing on contemporary critical Christologies, this course follows the development of faith in Jesus as the Christ and examines different ways of understanding his saving significance in different contexts. The goal is to equip students to develop and articulate their own Christology in a way that is authentic to the Christian tradition, their own experience, the experiences of others with whom they are in dialogue and the needs of communities to which the students belong.

#### SA 262 On Justice

*Prerequisite: SA 152 or completion of 30 credits*

Explore how justice is understood in the stories and traditions of Christianity as well as in broader histories and contemporary contexts. By critically examining current social realities (e.g., in relation to race, class, gender identity, sexuality, disability, ecology) learn to identify how different approaches to justice as a call and commitment lead to different outcomes and provide different possibilities for acting together. Examine how debates about the very notion of “justice” continue to be critical for leadership in ministry and in community engagement

#### SA 327 The Self

*Prerequisite: SA 113 or permission of the instructor*

This course examines the nature of the self as embodied, communal and reflexive in relation to themes of creation, fall and redemption through dialogue with contemporary gender studies, feminist theory, political philosophy and classical and contemporary Christian theologians.

#### SA 333 God and the World

*Prerequisite: SA 113 or permission of the instructor*

This course explores what God means to the world and what the world means to God from within a Reformed perspective in Christian theology. The first section examines the salvific meaning of God for the world, and the increase that the world and its salvation bring to the life of God. The second section expands upon this, looking at the moral and transmoral nature of God’s relationship to the world. The third section explores questions concerning the suffering of God and creation, the nature of evil, loss and Christian hope.

#### SA 340 The Holy Spirit

*Prerequisite: SA 113 or permission of the instructor*

This course examines the nature and work of the Holy Spirit, looking at how it has been understood in the early church and at present. Topics covered include the role of the Spirit in the economy of salvation, expressions of the Spirit in contemporary church and society, the revelatory role of the Holy Spirit, its relation to the reign of God and the Holy Spirit as the growing edge of God.

#### SA 370 Integration Seminar

*Prerequisites: Completion of 30 credits and enrolment in Year 2*

Integration Seminar offers students the opportunity to engage in two key pieces of exploration – the outer world of social and economic agency and ministry, and the inner world of self-understanding and spiritual development – through the means of theological reflection. In addition to the weekly class, each student will be expected to participate three to five hours weekly in the work of a social agency, in a field placement assigned by the course coordinator. As the course unfolds, the work done in the outer world of social agency and inner world of self-understanding becomes the work of integration - of theory and practice, of one theological discipline with another, and of self with vocation. It is a three credit course offered annually.

SA 392 Reading and Research: Systematic Theology

SA 393 Reading and Research: Ethics

SA 394 Reading and Research: Church and Society

SA 399 Thesis Writing

## **4. Pastoral Theology Courses**

#### PA 110 Introduction to Worship

This course introduces students to the history, theology, and practice of Christian public worship. It is designed to gain biblical, historical, theological, and pastoral dimensions on the nature of Christian worship; to explore the praxis of sacramental worship; to gain insights into Christian year, liturgical place, and prayers within worship traditions, music, with reference to its relationship of culture; to demonstrate practical knowledge and experience in leading/presiding worship, writing prayers, and choosing hymns.

#### PA 160 Introduction to Christian Education

This course examines the basics of Christian education as it deals with its concept, purpose, context, subjects, and process as well as method. It aims to strengthen the understanding of Christian faith as a life-long learning by exploring ways of how different people in age, faith development, and culture learn from one another and journey together as disciples of Jesus Christ. While exploring different approaches to Christian education over the decades, students are encouraged to envision the future direction of the teaching ministry in congregational setting and their pastoral vocation as teacher.

#### PA 212 Preaching: The Word in Worship

*Prerequisite: PA 110 or completion of 30 credits*

This course introduces students the basics of preaching in terms of its contents and methods. While discussing the central elements of constructing a sermon, it aims to explore the effective and holistic

ways of how the sermon can be delivered. With the participation of invited preachers who are in ministry, students will also gain practical and pastoral insights on preaching. Students will be granted opportunity to demonstrate their preaching as a mutual learning experience.

PA 230 Theological Foundations for Pastoral Care in Congregations

*Prerequisite: Completion of 30 credits*

The purpose of this course is to create a basic understanding of pastoral care, including the development of skills appropriate to the delivery of pastoral care in a congregational setting. The course includes lectures and reading, visitation in parish homes, written verbatims, and participation in group learning.

PA 235 Clinical Pastoral Education (6 credits)

*Prerequisite: Completion of 30 credits*

A unit of clinical pastoral education taken through the Saskatoon Institute for Pastoral Education.

PA 264 Christian Education with Children

*Prerequisite: Completion of 30 credits*

This course engages in the importance of children's ministry as students are encouraged to study child development and faith formation, in relation to her/his communities, contexts, and the world. It involves exploring children's literature beyond religious contents to equip students to interact with the children. It also examines the identity formation of a child in light of the group dynamics including the family, school, and church. By the end of this course, students are able to develop story-telling skills, design intergenerational worship and discover their sense of vocation to children's ministry

PA 318 Worship and Christian Education: A Postcolonial Feminist Approach

*Prerequisites: PA 110 and PA 160*

This course will examine the role of Story and Song as they address the need for the interplay between Christian worship and Christian education from a postcolonial feminist perspective. It is designed to gain biblical, liturgical, and pedagogical dimensions on the interdisciplinary nature of Christian worship and Christian education; to explore the praxis of intergenerational and intercultural worship and education; to engage worship and education, with reference to their relationship of cultures and Canadian church context. Students are also encouraged to discuss such contemporary theological issues as diaspora identity, hybridity, orientalism, and inculturation, while exploring the implications for the church ministries in the 21<sup>st</sup> century. This course will consist of presentations, readings, assignments, and discussions.

PA 320 Just Liturgy (Advanced Worship Seminar)

*Prerequisite: PA 110*

This course explores the radically inclusive ways of worshipping as a matter of justice. It involves in critiquing the liturgical traditions and practices that are patriarchal and exclusive against certain groups of people including women and the differently abled. Such critiques encourage students to examine inclusive language issues in prayer and hymns and liturgical leadership as power issues. It will also consider the embodiment and sensory phenomenological approaches to worship, overcoming to focus on liturgical texts and documents. Students will be able to grasp the importance of creating just liturgy as an integrated way of carrying out justice.



PA352: English Language and Culture in Canadian Pastoral Contexts II

This course will focus on equipping students for tasks requiring cultural and linguistic competency in ministry; it is specifically designed for people with prior ministry training and experience in contexts outside of Canada, for whom English is an additional language. It will prepare students to embark on a ministry practicum in United Church settings. It will combine discussions around a minister's life in general with specific administrative roles of a minister in United Church contexts.

PA/SA 362 Race, Colonialism, Canadian Identity and Intercultural Ministries

*Prerequisites: SA 113 and SA 152*

This course will engage students in a critical study of race, racism and intercultural ministry. Content will take an ecumenical, interdisciplinary and global perspective on the issues related to, and interpretations of, intercultural ministry. Perspectives from critical race and postcolonial theories will be studied and engaged with to support students' development of strategies for anti-racist intercultural praxis in church contexts.

PA 389 Master of Theological Studies (MTS) Capstone (1 credit)

The purpose of this assignment is to demonstrate your integration of learning from studies toward the MTS degree, and your ability to engage and share this learning. Specifically, your response should demonstrate your ability to:

- Articulate the historical and contemporary expressions of Christian faith,
- Critically assess the impact of scholarship upon faith and life in the contemporary world,
- Understand the theological disciplines in relation to each other (by expression both a global knowledge of the theological disciplines and an in-depth knowledge of one discipline).

PA390: English Language and Culture in Canadian Pastoral Contexts I

This course is intended to assist (primarily) ordained persons from international partner churches who seek admission to the United Church of Canada. The goal is to strengthen English language skills and knowledge of Canadian church culture, particularly in the prairie United Church. It will include language instruction and introduction to Canadian church contexts, particularly the United Church on the prairies and in rural settings. Pre-requisite: Previous training in theology; faculty assessment and permission re. English proficiency.

PA 392 Reading and Research: United Church Liturgy and Worship

This is a 1.5 credit admission course. The goal of this course is to gain an appreciation of the liturgical history and polity of The United Church of Canada in the context of the present denomination of the candidate for admission. It invites students 1) to complete a reading of and reflection on texts written by United Church scholars for developing faithful worship practices within our congregations, and 2) to develop an attentive awareness of one's own leadership style and how it integrates with/challenges the worship culture(s) of The United Church of Canada.

PA 393 Reading and Research: Pastoral Care and Counselling

PA 394 Reading and Research: Church Administration and Practice

PA 395 Reading and Research: United Church Christian Education/Faith Formation

This is a 1.5 credit admission course. The goal of this course is to equip students to be educated leaders, who are seeking to be admitted and transferred in the United Church of Canada. It invites students to 1) engage in the interplay between religious education and worship, 2) explore the

postcolonial approaches and 3) articulate the issues that are central and critical to faith formation of the intercultural congregational ministries.

PA 399 Thesis Writing

## **5. Ministry Residency Courses**

PA 380 MTS: Ministry Practicum (4 credits)

Enrolment is limited to students in Ministry Residency of the St. Andrew's MDiv and MTS 37 program. Ministry Practicum tuition is twice the normal rate per credit hour.

PA 381 Learning Circle I: Skills and Reflection in Pastoral Ministry

*Co-requisites:* PA 380 or 54 credits and working at least half-time in a ministry setting.

This 3 credit course is required for all St. Andrew's Ministry Residency students and is open to anyone engaged in congregational ministry who wishes to explore the meaning and purpose of the parish pastoral minister. Using a variety of praxis-based approaches, including case studies; discussion of articles and film; workshops; in-class exercises; and written work, the course addresses core aspects of pastoral experience and identity: leadership, vocation, and learning to "read" congregations and engage them in their mission and ministry. The major assignment is a congregational "thick description," to be completed and submitted after the conclusion of the 8-day course meeting.

HA/SA 382 Learning Circle II: United Church History, Theology and Polity

*Prerequisites:* HA/HL 111/112, SA 113, their equivalents or permission of the instructor

This 4 credit course explores the history, theology and ethos of the United Church through an overview of where the United Church has been and how it has got to where it is now. Students will gain an enriched understanding of how the United Church was formed, the journey it has traveled to the present, how it is organized and how its polity functions.

SA 383 Learning Circle III: Learning and Reflection in Aboriginal Ministry contexts

*Co-requisite:* Enrolment in PA 380 (Ministry Practicum) - limited to St. Andrew's Ministry Residency students. This is a 3 credit course. Students will participate in a cross-cultural experience in a First Nations context; normally this will include some time spent in a Native Ministry site and some time spent in a First Nations theological education site. The College makes arrangements for this learning circle, but students who wish a different experience may, with the prior approval of Faculty, make their own arrangements. Students with extensive experience of First Nations context/s may be permitted, with the prior approval of Faculty, to substitute a different experience. Enrolment is limited to students in the St. Andrew's MDiv and MTS 37 credit programs.

PA 384 Learning Circle IV: Mission and Administration

*Prerequisites:* PA 381, HA/SA 382, SA 383 *Co-requisite:* Enrolment in PA 380 (Ministry Residency) or working at least half-time in a ministry setting.

Students will learn skills for administration in local ministry settings as well as learn about mission and the missional church. This is a 2 credit course.

PA 385 Learning Circle V: Transition to Future Ministry

*Prerequisites:* PA 381, HA/SA 382, SA 383, PA 384 *Co-requisite:* Enrolment in PA 380 (Ministry Practicum) or working at least half-time in a ministry setting

This 3 credit course will provide closure to the ministry residency of the MDiv and MTS 37 credit programs. It will combine biblical, liturgical, pedagogical and contextual work with completion of tasks in the students' learning covenants, culminating in a statement of personal pastoral identity in ministry. A substantial piece of individual independent work is also expected. As well, there will be time spent looking forward to ordination and settlement, and expectations of new clergy. This course is required for all St. Andrew's Ministry Residency who are in the MDiv and MTS 37 credit programs and open to those with the equivalent ministry experience and engagement.

## SECTION THREE: ADDITIONAL RESOURCES

### 1. Calendar of Dates of 2022-2023

#### July 2022

1	Friday	Canada Day – College Closed
4	Monday	<b>Summer term tuition payment due</b>

#### August 2022

1	Monday	Saskatchewan Day – College Closed
2	Tuesday	Registration deadline for Fall term

#### September 2022

5	Monday	Labour Day – College Closed
7-9	Wednesday-Friday	Welcome Week
12	Monday	First Day of Classes <b>Tuition payment due</b> <b>DLM tuition payment due</b>
16	Friday	Deadline to transfer courses through registrars
23	Friday	Deadline to transfer courses with faculty permission Deadline to withdraw from course with 100% tuition refund
30	Friday	Deadline to withdraw from course with 75% tuition refund

#### October 2022

10	Monday	Thanksgiving – College Closed
13-14	Thursday-Friday	Academic Committee Meeting??
14	Friday	Deadline to withdraw from course with 50% tuition refund
21	Friday	Deadline to withdraw from course with 25% tuition refund
28	Friday	Deadline to withdraw from course without academic penalty

#### November 2022

2-3	Wednesday-Thursday	Board Meeting
7-10	Monday-Friday	Reading Week
10	Friday	Registration deadline for Winter Intensive and Winter terms
11	Thursday	Remembrance Day – College Closed

#### December 2022

9	Friday	Last Day of Classes
23	Friday	College closed for Christmas break

**January 2023**

3	Tuesday	College reopen after Christmas break
9-13	Monday-Friday	Winter Intensive Week
13	Friday	Grades due – Fall term
16	Monday	First day of classes for Winter term
		<b>Tuition payment due</b>
20	Friday	Deadline to transfer courses through registrars
27	Friday	Deadline to transfer courses with faculty permission
		Deadline to withdraw from course with 100% tuition refund

**February 2023**

3	Friday	Deadline to withdraw from course with 75% tuition refund
6	Monday	<b>DLM tuition payment due</b>
17	Friday	Deadline to withdraw from course with 50% tuition refund
20	Monday	Family Day – College Closed
21-24	Tuesday-Friday	Reading Week

**March 2023**

3	Friday	Deadline to withdraw from course with 25% tuition refund
10	Friday	Deadline to withdraw from course without academic penalty
		Deadline for submission of Winter Intensive Term work

**April 2023**

7	Friday	Good Friday – College Closed
10	Monday	Easter Monday – College Closed
14	Thursday	Last day of classes
26	Wednesday	Grades due for graduating students

**May 2023**

1	Monday	<b>Spring term tuition payment due</b>
2-3	Tuesday-Wednesday	Academic Committee Meeting
3-4	Wednesday-Thursday	Board Meeting
5	Friday	STU Convocation
19	Friday	All other grades due
22	Monday	Victoria Day – College Closed

**June 2023**

TBA		STU Learning Event
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## **2. Useful Contacts at St. Andrew's College**

### **General Office**

Melanie Schwanbeck, College Secretary

[melanie.schwanbeck@saskatoontheologicalunion.ca](mailto:melanie.schwanbeck@saskatoontheologicalunion.ca)

639-638-2478

Margret Hernik, Accounting and Administration Clerk

[margret.hernik@saskatoontheologicalunion.ca](mailto:margret.hernik@saskatoontheologicalunion.ca)

639-638-2155

### **Faculty**

Dr. Lynn Caldwell, Professor of Church and Society

[lynn.caldwell@saskatoontheologicalunion.ca](mailto:lynn.caldwell@saskatoontheologicalunion.ca)

639-638-1576

Dr. Bernon Lee, Professor of Hebrew Scriptures

[bernon.lee@saskatoontheologicalunion.ca](mailto:bernon.lee@saskatoontheologicalunion.ca)

639-638-2540

Dr. Richard Manley-Tannis, Principal

[richard.manley-tannis@saskatoontheologicalunion.ca](mailto:richard.manley-tannis@saskatoontheologicalunion.ca)

639-638-2507

Dr. Don Schweitzer, McDougald Professor of Theology

[don.schweitzer@saskatoontheologicalunion.ca](mailto:don.schweitzer@saskatoontheologicalunion.ca)

639-638-1502

Dr. Becca Whitla, Professor of Pastoral Studies

[becca.whitla@saskatoontheologicalunion.ca](mailto:becca.whitla@saskatoontheologicalunion.ca)

639-638-0636

### **Designated Lay Ministry (DLM) Program Coordinator**

Dr. Kathleen James-Cavan

[kathleen.james-cavan@saskatoontheologicalunion.ca](mailto:kathleen.james-cavan@saskatoontheologicalunion.ca)

639-638-1570

### **Registrar**

Colleen Walker

[registrar.sac@saskatoontheologicalunion.ca](mailto:registrar.sac@saskatoontheologicalunion.ca)

639-638-1510

### **Library**

Bohdana Bergsma, Library Clerk

[bohdana.bergsma@saskatoontheologicalunion.ca](mailto:bohdana.bergsma@saskatoontheologicalunion.ca)

639-398-5561

Rachel Kotej, Senior Library Technician

[Library.sac@saskatoontheologicalunion.ca](mailto:Library.sac@saskatoontheologicalunion.ca)

639-398-5561

### **Chief Administrative Officer**

Kristi Baxter

[kristi.baxter@saskatoontheologicalunion.ca](mailto:kristi.baxter@saskatoontheologicalunion.ca)

639-638-1574

### **Property Manager & Residence Coordinator**

Carolina Castro

[carolina.castro@saskatoontheologicalunion.ca](mailto:carolina.castro@saskatoontheologicalunion.ca)

639-638-0644

### **Pastor in Residence**

Cathy Coates

[Pastorinresidence.sac@saskatoontheologicalunion.ca](mailto:Pastorinresidence.sac@saskatoontheologicalunion.ca)

### **Financial Aid Officers**

Brian and Susan Maitland

[brian.maitland0@gmail.com](mailto:brian.maitland0@gmail.com)

306-384-0445

### **3. Commonly Used Acronyms and Abbreviations**

ATS -Association of Theological Schools in Canada and the US (our accrediting body)

CCS – Centre for Christian Studies (national-field based program for diaconal ministry, Winnipeg)

CPE/SPE – Clinical Pastoral Education or Supervised Pastoral Education

DE – Distance Education

DLM – Designated Lay Ministry

GC – General Council of the United Church of Canada

GSC – Graduate Studies Council of the STU

PLAR – Prior Learning Assessment and Recognition

SAC – St. Andrew’s College

SSSC – Sandy-Saulteaux Spiritual Centre, an aboriginal training centre for UCC ministries in Beausejour, Manitoba

STU – Saskatoon Theological Union (includes SAC, the Lutheran Theological Seminary, the College of Emmanuel and St. Chad)

UCC – The United Church of Canada

U of A – University of Alberta

U of S – University of Saskatchewan

U of W – University of Winnipeg